



# PLAINFIELD FIRE PROTECTION DISTRICT

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## BOARD OF FIRE TRUSTEES

Trustee William Barnes called the May 12, 2015 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135<sup>th</sup> Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Lehmann – present; Trustee Shreve – present; Trustee Barnes – present; Trustee Reynolds – present. Trustee Bennett arrived at 6:09 p.m.

**Open Forum** – Vicky Polito stated she attended “Chat With The Chiefs” that was hosted at the Administration building. She thought Chief Riddle’s presentation on the ‘to go’ safety bag was a great presentation. She stated her family feels safer having that bag ready in case of an emergency. Thank you.

**Correspondence** – Trustee Bennett read thank you notes from Bill Barnes; the Plainfield Junior Woman’s Club and Joliet Area Community Hospice for our ride to school donation for their fund raisers and the Stone family for our Paramedics assistance and professionalism on a 911 call.

**A motion was made by Trustee Lehmann to approve the April 14, 2015 meeting minutes, seconded by Trustee Shreve, all in favor.**

**A motion was made by Trustee Shreve to approve the April 20, 2015 workshop meeting minutes, seconded by Trustee Reynolds, all in favor.**

**A motion was made by Trustee Lehmann to accept the April 2015 Treasurer’s report, seconded by Trustee Shreve, all in favor.**

**A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Reynolds, all in favor.**

**Old Business** – Chief Riddle reported he received confirmation from one person of the public that was invited to partake in the Strategic Plan review. He is waiting on the other two citizens to respond to his request. After he hears from them, he will schedule the review meeting.

Cheree Lewis, Finance / HR Director stated she spoke to Eric Anderson at BMO. He told her the interest rates are volatile right now. He will continue to watch the rates. Eric will attend the June meeting with the proper documents to be signed if the Board wishes to move ahead with the refunding of 2008 Alternate Revenue Sources.

**New Business** – There are no annexations.

There are no new Board of Review notices.

The April 28, 2015 Abstract of Votes were received and reviewed by the Board. On Tuesday, May 19 at 6:00 p.m. newly elected Trustees Mark Reynolds and Tom Paul will be sworn in.

The Board reviewed the new Purchasing Policy from the PFPD Policy Manual. After a brief discussion, **a motion was made by Trustee Reynolds to adopt the Purchasing Policy as written, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve - yes; Trustee Barnes – yes; Trustee Bennett – yes; Trustee Reynolds - yes, motion carried.**

Deputy Chief Stratton presented a Cooperative Agreement with Illinois Joliet Junior College (JJC) and Plainfield Fire Protection District for Emergency Services Courses to the Board for adoption. The courses will be held at our Administrative building. After some discussion, **a motion was made by Trustee Shreve to enter into the agreement with JJC, seconded by Trustee Reynolds. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve - yes; Trustee Barnes – yes; Trustee Bennett – yes; Trustee Reynolds - yes, motion carried.**

Declare 20 old SCBA masks as surplus. After discussing the liability risk with Attorney Tom Gilbert, **a motion was made by Trustee Lehmann to declare the masks as surplus and to sell as is with no liability to the District, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Reynolds – yes; Trustee Bennett – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes, motion carried.**

Declare Ambulance 1935 as surplus - After a brief conversation, **a motion was made by Trustee Shreve to declare Ambulance 1935 as surplus, seconded by Trustee Bennett. A roll call vote was taken as follows: Trustee Reynolds – yes; Trustee Bennett – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes, motion carried.**

The Board reviewed a quote from CDS Office Technologies for the yearly maintenance of Lifesize Video conference services. After reviewing the quote, **a motion was made by Trustee Shreve to renew the agreement in the amount of \$6,574.00, seconded by Trustee Reynolds. A roll call vote was taken as follows: Trustee Reynolds – yes; Trustee Bennett – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes, motion carried.**

**Chief's Report** – It was reported that income for billing services was \$136,904.13 from Andres Medical. Billing income from USA Fire Recovery was \$13,149.12. All other reports have been distributed for review.

**Committee Reports** – Administration – Trustee Barnes had no further report.

Vehicles – Trustee Reynolds stated there will be a meeting on May 21, 2015 at 1:00 p.m. to review / refresh the vehicle replacement program.

Land & Building – Trustee Bennett asked for closed session.

EMS – Trustee Lehmann had no further report.

Personnel – Trustee Shreve had no further report.

Fire Commission Report – Nothing further to report.

**A motion was made by Trustee Bennett to adjourn to closed session at 6:22 p.m. to discuss workman's compensation, personnel issues, collective bargaining, potential sale and/or purchase of real estate, pending litigation, seconded by Trustee Shreve, all in favor.**

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The regular meeting reconvened at 6:45 p.m. by motion from closed session. Trustee Barnes stated that during closed session, discussion was held with regard to personnel issues, and potential sale and/or purchase of real estate.

Chief Riddle shared a few special moments about Trustee Bennett. This is his last meeting as a Trustee. Chief Riddle thanked him for all his hard work and dedication. Standing ovation and applause from all Trustee's and audience.

There will be a Workshop meeting on Tuesday, May 19, 2015 at 6:00 p.m.

**There being no further business, a motion was made by Trustee Lehmann to adjourn the meeting at 6:48 p.m., seconded by Trustee Bennett, all in favor.**

Respectfully submitted,

Dennis Bennett, Trustee/Secretary

Mary Jo Fazio, Administrative Assistant