



PLAINFIELD FIRE PROTECTION DISTRICT

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BOARD OF FIRE TRUSTEES

Trustee William Barnes called the March 8, 2016 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135th Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Tom Paul – present; Trustee Robert Baish – present; Trustee William Barnes – present; Trustee Douglas Shreve – present. Trustee James Lehmann was absent.

Open Forum - Nothing from the audience.

Correspondence – Condolences on our loss of EVT Mike Ludemann were received from the following: The City of Rockford, Village of Hanover Park Fire Department, Joliet Fire Department, Minooka Fire Prot. Dist., Channahon Fire Prot. Dist., Stryker EMS, Foster Coach and IL Fire Service Admin. Professionals.

Thank you notes were received from Joan Malinowski, Chief Al Yancey for providing coverage in their district, the Cannon family for responding to a 911 call and Mallari family for responding to a gas leak.

A motion was made by Trustee Baish to approve the February 9, 2016 and February 23, 2016 meeting minutes, seconded by Trustee Paul, all in favor.

A motion was made by Trustee Shreve to accept the February 2016 Treasurer's report, seconded by Trustee Paul, all in favor.

A motion was made by Trustee Baish to pay the bills in the usual manner, seconded by Trustee Shreve, all in favor.

Old Business – Attorney Tom Gilbert updated the Board in regard to the offer on the DesPlaines Street property. After much discussion, **a motion was made by Trustee Baish to authorize Attorney Tom Gilbert to move forward with the offer with the contingency from 90 to 60 days with options to extend 30 and 30 upon mutual agreement and to clarify the language on the Broker. Upon presentation of a conformed agreement the President is directed to sign the agreement, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes. Motion carried.**

Trustee Baish reviewed three bids that were received for the removal of fuel tanks on the DesPlaines Street property with the Board. His recommendation was PTE (Petroleum Technology Equipment) for an amount not to exceed \$40,402.50. Trustee Paul volunteered to call the references listed on their quote. After further review, **a motion was made by Trustee Baish to accept the bid from PTE pending the outcome of the references and additional questions that need to be clarified, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes. Motion carried.**

Chief Riddle requested the Board's approval for the PFPD Foundation Fund. The intention is for any undirected donations, memorials, etc. to be placed into this fund for the purchase of trees, plaques or memorials at the stations. Chief Riddle will oversee the Foundation Fund along with a group that consists of Chief Riddle, Nicole Irwin, Jered Zubaty, Vince Baudek and Karen Kelly. After some discussion, **a motion was made by Trustee**

Shreve to proceed with the PFPD Foundation Fund, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes. Motion carried.

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New Business – No new Board of Review Notices.

No new Annexations.

Chief Riddle informed the Board that a job description has been drafted for the open Emergency Vehicle Technician position. After a brief discussion, **a motion was made by Trustee Shreve to authorize Chief Riddle to move forward with filling the EVT position, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes. Motion carried.**

Approval of the spring fertilization of trees/shrubs at Stations 1, 3 & 4 has been tabled until next month's meeting.

Deputy Chief Stratton provided details on the cargo containers for training storage. He informed the Board that American Fire Training Systems can supply two containers painted to match the existing containers and deliver them for \$6,400.00. This is the same company that built our training towers. After a brief conversation, **a motion was made by Trustee Paul to purchase two cargo containers in the amount of \$6,400.00, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes. Motion carried.**

Declare unused hose washer as surplus. Deputy Chief Stratton stated a Fire Department may be interested in the hose washer. After some discussion, **a motion was made by Trustee Shreve to declare the hose washer as surplus, seconded by Trustee Paul, all in favor.**

Chief's Report – It was reported that income for billing services was \$85,274.55 from Andres Medical. Billing income from USA Fire Recovery was \$5,446.00. All other reports have been distributed for review.

Chief Riddle stated he provided the union with the final draft of the contract. He is expecting the union to ratify it next week. If that does occur, the Board will be contacted to have a special meeting in order to ratify the contract as well.

Committee Reports – Administration – Trustee Barnes had no further report

Vehicles – No further report

Land & Building – Trustee Paul had no further report.

EMS – Trustee Lehmann was absent.

Personnel – Trustee Shreve had no further report.

Fire Commission Report – no further report.

There being no further business or a need for closed session, a motion was made by Trustee Shreve to adjourn the meeting at 6:32 p.m., seconded by Trustee Baish, all in favor.

Respectfully submitted,

James Lehmann, Trustee/Secretary

Mary Jo Fazio, Administrative Assistant