



ANNOUNCEMENT OF TESTING FOR POSITION OF FIREFIGHTER/PARAMEDIC

Plainfield Fire Protection District ♦ 23748 West 135th Street ♦ Plainfield, Illinois ♦ 60544 ♦ 815-436-5335

The Board of Fire Commissioners of the Plainfield Fire Protection District, Plainfield, Illinois, announces that it will establish an eligibility list for the position of firefighter/paramedic. *Applications will be available on our website: www.plainfieldfpd.com and at our headquarters campus on Monday, July 18, 2016. Application must be returned to the Plainfield Fire Protection District Headquarters Campus located at 23748 West 135th Street, Plainfield, Illinois on the following dates:*

Monday through Friday, July 25, 2016 – August 12, 2016, from 7:00 a.m. to 3:00 p.m.

The application period will close on Friday, August 12, 2016 at 3:00 p.m.

All completed applications must be filed in person. There is a \$30 (cash or money order/non-refundable) application fee and is limited to one application per person. **If any personal information on your application needs to be updated, you are required to provide that information to the district.**

First Stage – Position Requirements

1. **Age:** Applicants must have attained the age of 21 prior to August 20, 2016, and be under the age of 35 on August 20, 2016, unless the candidate meets a statutory exemption.
2. **Certification Requirements:** Applicants must be EMT-P certified/licensed from the State of Illinois, and Basic Operations Firefighter (FF II) certified from the State of Illinois at the time of application. Applicants will be required to test and be accepted as part of the Silver Cross EMS System within 60 days of hire.
3. **Vision:** Applicants are required to meet visual acuity standards with uncorrected vision of 20/100 corrected to 20/20 in the better eye and 20/40 in the poorer eye. Applicants must also be able to distinguish between colors and shades as required by the position.
4. **Education:** Graduation from high school or evidence of a G.E.D. equivalence diploma and be able to read, write and speak the English language.
5. **Residency:** Any candidate appointed would be granted one (1) year to establish residency within the State of Illinois.
6. **Driver's License:** Applicants must possess a valid driver's license both at the time of the application and the time of appointment, and must maintain during employment. Applicants will also be required to obtain a Class B non-CDL license during their probationary period.
7. **CPAT & Ladder Certification:** Valid CPAT card and ladder certification at time of interview. Websites for obtaining your certifications: www.sufd.org or www.nipsta.org
Note: You may obtain your CPAT at other locations.
8. **Testing Content:** The testing process will include, but may not be limited to: a written examination & oral interview.
9. **Conditional Offer of Hire:** Upon receiving a conditional offer of hire, all candidates will be subject to a background check (including State Police and Federal Bureau of Investigation records) and must pass a complete medical examination which may include comprehensive drug testing and a psychological test.



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Second Stage – Orientation & Written Exam (written exam constitutes 40% of total score)

PFPD Headquarters Campus – 23748 W. 135th Street, Plainfield, Illinois 60544

-An orientation session will be held on Saturday, August 20, 2016 at 8:00 a.m. **No one will be admitted after 8:00 a.m.** Candidates must attend the orientation session to continue the application process.

-The written exam will be administered on Saturday, August 20, 2016 at 9:00 a.m. **No one will be admitted after 9:00 a.m.**

Third Stage - Oral Interview – Top 40 candidates (constitutes 60% of total score)

All candidates advancing to the oral interview stage, who have met all conditions of the application, will be notified of the date and time to appear for an interview with the commissioners at the Plainfield Fire Protection District. Interviews will be held at PFPD Headquarters Campus, 23748 West 135th Street, Plainfield, Illinois. **Bring your resume (4 copies) and you will also need to bring your current CPAT/Ladder Certification original to your interview.**

Fourth Stage - Creation of the Eligibility List

The Board of Fire Commissioners shall create the initial eligibility list of those candidates who qualify to become a firefighter/paramedic with the Plainfield Fire Protection District. Candidates will be e-mailed a copy of the initial eligibility list and may also visit www.plainfieldfpd.com for postings. A full explanation of how preference points may be claimed will be provided to all candidates at the end of the Oral Interview stage.

After the initial eligibility list is created, candidates who are eligible for preference points may submit a claim for these points in writing to the Board of Fire Commissioners. This claim must be made within ten (10) days after the posting of the initial eligibility list or the points will be deemed waived. Claims must be submitted in person or by mail to the PFPD Headquarters no later than 3 p.m. on the 10th day after the posting of the initial eligibility list. The District is not responsible for lost or misdirected mail.



Candidate Information Packet Firefighter/Paramedic Test 2016

Plainfield Fire Protection District • 23748 West 135th Street • Plainfield, Illinois • 60544 • 815-436-5335

Testing Process Calendar for Firefighter/Paramedic 2016 Quick Reference

Friday, August 12, 2016 There is a \$30.00 application fee (cash or money order ONLY, non-refundable)	3:00 P.M.	Last day to turn in application to Plainfield Fire Protection District Headquarters Campus 23748 West 135 th Street Plainfield, Illinois 60544
Saturday, August 20, 2016 MUST HAVE PHOTO ID	8:00 A.M. 9:00 A.M. SHARP	Orientation Meeting Written Test Plainfield Fire Protection District Headquarters Campus 23748 West 135 th Street Plainfield, Illinois 60544
Friday, September 9, 2016		Posting of Written Test Scores Check website: www.plainfieldfpd.com
September 19 – September 30 as necessary Top 40 Candidates RESUME (four copies) Valid CPAT & Ladder Certification	TBD	Oral Interview Plainfield Fire Protection District Headquarters Campus 23748 West 135 th Street Plainfield, Illinois 60544
Friday, October 7, 2016 Monday, October 17, 2016 Monday, November 7, 2016		Posting of Preliminary List by Application # Preference Points Due by 3:00 p.m. Posting Final Eligibility List Check website: www.plainfieldfpd.com