



# PLAINFIELD FIRE PROTECTION DISTRICT

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## BOARD OF FIRE TRUSTEES

Trustee William Barnes called the October 10, 2017 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135<sup>th</sup> Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Jim Lehmann - present; Trustee Doug Shreve – present; Trustee Bill Barnes – present; Trustee Bob Baish – present; Trustee Tom Paul – present.

**Open Forum** – Nothing from the audience.

**Correspondence** – Trustee Lehmann read thank you notes from Lockport Fire District for use of our reserve ambulance for a few days and Bolingbrook Fire Department for assistance with a motor vehicle incident on I-55. They stated Engine 1926 did an outstanding job (Red Shift).

**A motion was made by Trustee Baish to approve the September 12, 2017 meeting minutes, seconded by Trustee Lehmann, all in favor. Motion carried.**

**A motion was made by Trustee Lehmann to accept the September 2017 Treasurer's report, seconded by Trustee Paul, all in favor. Motion carried.**

**A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

**Old Business** – Surplus pink t-shirts and old anniversary books. After a brief discussion, **a motion was made by Trustee Shreve to surplus the pink t-shirts and the old anniversary books with the intent to sell them and donate the proceeds to the PFPD Foundation, seconded by Trustee Baish, all in favor. Motion carried.**

**New Business** – Several new Board of Review notices were received. Attorney Tom Gilbert stated he will review the notices and contact the Plainfield School District if necessary for further discussion.

No Annexations were received.

No new Tax Objection Notices were received.

Award snow plowing for the 2017-2018 and 2018-2019 seasons. Before opening/reading the snow plow bids, Trustee Baish asked the Board what their thoughts were in regard to purchasing a snow plow and mounting it to one of the shop trucks as a back-up to the snow removal service. After a lengthy discussion, **a motion was made by Trustee Baish to purchase the snow plow as a back-up, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Lehmann – no; Trustee Shreve – yes; Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes. Motion carried.**

Trustee Baish stated two snow plowing bids were received. One was from Keith's Lawn Service and the other from Fazio Landscaping. After reviewing the bids, **a motion was made by Trustee Shreve to split the 2017-2018 and 2018-2019 snow removal between Keith's Lawn Service (Stations 1 & 4) and Fazio Landscaping (Stations 2-3 and HQ), seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

Approve the annual invoice for Target Solutions Training System. This is the training system that is currently used in the district and needs to be renewed yearly. After a brief conversation, **a motion was made by Trustee Lehmann to approve the annual invoice in the amount of \$11,172.00 for Target Solutions Training system, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes, Trustee Lehmann - yes. Motion carried.**

Trustee Baish stated as the construction process continues for the training site, he is asking for approval for a couple of change orders. His first request is to have concrete pads poured for the two new cans to be placed on; not to exceed \$34,000.00. The second request is for landscaping changes not to exceed \$5,000.00 for dirt, seed and straw to be placed around all the concrete pads. After some discussion, **a motion was made by Trustee Baish to pour two additional concrete pads not to exceed \$34,000.00 and for additional landscaping not to exceed \$5,000.00, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes, Trustee Lehmann - yes. Motion carried.**

Declare the 2013 International Navistar Ambulance as surplus and to sell the vehicle. Deputy Chief Stratton reported this vehicle is currently 1914 which will be replaced when the new ambulance is delivered. He stated he has a party that is interested in purchasing this vehicle. After a brief discussion, **a motion was made by Trustee Shreve to declare the 2013 International Navistar Ambulance as surplus and to sell the vehicle, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes, Trustee Lehmann - yes. Motion carried.**

**Chief's Report** – It was reported that income from billing services was \$135,513.69 from Andres Medical. Billing income from USA Fire Recovery was \$7,623.60. All other reports have been distributed for review.

Chief Riddle stated the Open House was another great success. There were approximately 1100 people that attended this year. He thanked everyone for all their hard work to make this such a successful event,

Chief Riddle introduced James Howard from Governmental Accounting Services. James arrived after open forum due to inclement weather. Chief stated their firm will be taking over some of Cheree's accounting responsibility after she retires. James introduced himself and reviewed Governmental Accounting Services goals for the Plainfield Fire Protection District.

**Committee Reports** – Administration – Trustee Barnes said he was disappointed in the information sheets that were handed out at Open House in regard to the new ISO rating. He would like to see more information on what our members had to do to reach such a great achievement. Chief Riddle stated we will publish a more in depth article in our winter newsletter.

Vehicles – Trustee Paul stated we should be taking delivery of the Tender in November.

Land & Building – Trustee Baish had no further report.

EMS – Trustee Lehmann stated Cheryl Hansen, EMS Coordinator has returned back to work part-time.

Personnel – Trustee Shreve talked about the recent tragedy in Las Vegas and discussions were held in regard to firefighter safety.

Fire Commission Report – Nothing at this time.

**A motion was made by Trustee Barnes to adjourn to closed session at 6:58 p.m. to discuss workman's compensation, personnel issues, collective bargaining progress, potential sale and/or lease of real estate and pending or threatened litigation, seconded by Trustee Baish, all in favor.**

The regular meeting reconvened at 7:55 p.m. by motion from closed session. Trustee Barnes stated that during closed session, discussion was held with regard to personnel issues. No decisions were made.

A Workshop meeting will be held on Thursday, October 26, 2017 at 1:00 p.m.

**There being no further business, a motion was made by Trustee Lehmann to adjourn the meeting at 7:56 p.m., seconded by Trustee Paul, all in favor.**

Respectfully submitted,

James Lehmann, Trustee/Secretary

Mary Jo Fazio, Administrative Assistant