



# PLAINFIELD FIRE PROTECTION DISTRICT

23748 W 135th Street • Plainfield Illinois 60544

815.436.5335 • 815.436.6420 fax

## BOARD OF FIRE TRUSTEES Amended

Trustee William Barnes called the November 14, 2017 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135<sup>th</sup> Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Jim Lehmann - present; Trustee Doug Shreve – present; Trustee Bill Barnes – present; Trustee Bob Baish – present; Trustee Tom Paul – present.

**Budget Hearing – A motion was made by Trustee Shreve to open the budget hearing, seconded by Trustee Baish. All in favor. President Barnes stated the notice of tonight’s hearing was published in the newspaper as required by law and a tentative copy of the budget has been made available to the public for 30 days for the calendar year 2018. He asked if there were any comments from the public. There were no comments from the public, a motion was made by Trustee Shreve to close the budget hearing, seconded by Trustee Baish. All in favor.**

**Open Forum** – Nothing from the audience.

**Correspondence** – Trustee Lehmann read thank you notes from Boy Scout Troop 13 for attending their meeting and talking about 1<sup>st</sup> aid; Randy Krnac for his retirement plaque and luncheon; Bolingbrook Fire Department for our participation in the disaster drill they conducted; Crystal Lawns School for teaching fire safety to the children (Ryan Angeles & St. 4 Black); Romeoville Fire Department for mutual aid for a structure fire and Plainfield Police for assistance in a 911 incident.

**A motion was made by Trustee Lehmann to approve the October 10, 2017 meeting minutes, seconded by Trustee Paul, all in favor. Motion carried.**

**A motion was made by Trustee Shreve to approve the October 26, 2017 workshop meeting minutes, seconded by Trustee Baish, all in favor. Motion carried.**

**A motion was made by Trustee Paul to accept the October 2017 Treasurer’s report, seconded by Trustee Lehmann, ~~all in favor. Motion carried.~~ A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

**A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

**Old Business** – No old business.

**New Business** – No Board of Review notices were received.

No Annexations were received.

No new Tax Objection Notices were received.

Gary Kosnoff from One Digital Health and Benefits along with Dean Cass gave a presentation on 2018 insurance proposals. Gary presented to the Board his recommendations for health, life, dental and vision insurance. After reviewing his recommendations, **a motion was made by Trustee Baish to proceed with Gary's recommendations as presented, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

**Old Business – Ordinance No. 2017-1114B** – Ordinance No. 2017-1114B, an ordinance fixing the budget and making appropriations for the Plainfield Fire Protection District for fire protection and ambulance service in Will and Kendall Counties, Illinois for the calendar year ending December 31, 2018. **A motion was made by Trustee Shreve to adopt Ordinance 2017-1114B, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

**Levy Ordinance No. 17-1114A** – Ordinance No. 17-1114A, an ordinance for the levying and assessing of taxes for the Plainfield Fire Protection District for fire protection, ambulance service, pension fund, and tort liability in the counties of Will and Kendall and State of Illinois for the calendar year 2017. **A motion was made by Trustee Lehmann to adopt Levy Ordinance 17-1114A as presented, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

**Ordinance No. 17-1114C** – Ordinance No. 17-1114C, an ordinance abating the tax heretofore levied for the year 2017 to pay debt service on general obligation refunding bonds (alternate revenue source), series 2015 of the Plainfield Fire Protection District, Will and Kendall Counties, Illinois. **A motion was made by Trustee Lehmann to adopt Ordinance 17-1114C, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

**Ordinance No. 17-1114D** – Ordinance No. 17-1114D, an ordinance abating the tax heretofore levied for the year 2017 to pay debt service on general obligation refunding bonds (alternate revenue source), series 2016 of the Plainfield Fire Protection District, Will and Kendall Counties, Illinois. **A motion was made by Trustee Baish to adopt Ordinance 17-1114D, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

**Ordinance No. 17-1114E** – Ordinance No. 17-1114E, an ordinance abating the tax heretofore levied for the year 2017 to pay debt service on general obligation bonds (alternate revenue source), series 2008 of the Plainfield Fire Protection District, Will and Kendall Counties, Illinois. **A motion was made by Trustee Baish to adopt Ordinance 17-1114E, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

Board consideration and a motion to adopt the proposed Fund Balance Policy. After reviewing the Fund Balance Policy, **a motion was made by Trustee Paul to accept the policy as presented, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

The Board reviewed the application for financial assistance for a fire recovery invoice. After a brief discussion, **a motion was made by Trustee Shreve to grant the financial assistance, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

Telestaff Scheduling software – Assistant Chief Mark Reynolds reviewed the proposed Telestaff Scheduling software with the Board. He stated the cost is \$40,455.00 for the package. We were awarded the IPRF Safety Grant in the amount of \$44,367.00 which will go towards the software. He also stated there is a monthly fee of \$1,959.15 which may decrease as we get the program up and running. After a lengthy discussion, **a motion was made by Trustee Shreve to proceed with the purchase of the Telestaff Scheduling software as presented, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

ADASHI Systems software maintenance and support invoice. Chief Riddle informed the Board that this request is being withdrawn.

Declare the 2004 Canon copier as surplus to sell or dispose of the unit. **A motion was made by Trustee Lehmann to declare the 2004 copier as surplus, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

Declare eight outdated Dell computers as surplus and sell or dispose of all units. **A motion was made by Trustee Paul to declare eight outdated Dell computers as surplus, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

Board consideration and possible action on the annual extension of employee contracts. This was tabled until next month.

**Chief's Report** – It was reported that income from billing services was \$181,867.02 from Andres Medical. Billing income from USA Fire Recovery was \$13,266.00. All other reports have been distributed for review.

**Committee Reports** – Administration – Trustee Barnes has no further report

Vehicles – Trustee Paul stated the inspection of the Tender at Pierce went well. Chief Riddle stated the committee did a great job inspecting the Tender. He also stated it should be delivered the week after Thanksgiving.

Land & Building – Trustee Baish stated things are moving along with the new pole building.

EMS – Trustee Lehmann had no further report.

Personnel – Trustee Shreve had no further report.

Fire Commission Report – Commissioner Hebert reported that they are starting the process for next year's Firefighter test.

**There being no further business or need for closed session, a motion was made by Trustee Shreve to adjourn the meeting at 6:42 p.m., seconded by Trustee Paul, all in favor.**

Respectfully submitted,

James Lehmann, Trustee/Secretary  
Mary Jo Fazio, Administrative Assistant