



PLAINFIELD FIRE PROTECTION DISTRICT

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BOARD OF FIRE TRUSTEES

Trustee William Barnes called the January 16, 2018 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135th Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Jim Lehmann - present; Trustee Doug Shreve – present; Trustee Bill Barnes – present; Trustee Bob Baish – present; Trustee Tom Paul – present.

Open Forum – Nothing from the audience.

Correspondence – Trustee Lehmann read a thank note from Naperville Fire Department for our assistance with a Box Alarm Structure Fire. Trustee Lehmann also mentioned the thank you letter from retired HR/Finance Director Cheree Lewis.

A motion was made by Trustee Baish to approve the December 12, 2017 meeting minutes, seconded by Trustee Lehmann, all in favor. Motion carried.

James Howard, Governmental Accounting presented the Treasurer’s report to the Board via a PowerPoint presentation. **A motion was made by Trustee Baish to accept the December 2017 Treasurer’s report, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.

Old Business – Board consideration and possible action on the annual extension of employee contracts. The Trustees requested closed session.

Board consideration and possible action to approve proposed wage increases for non-union personnel. The Trustees requested closed session.

New Business – No Board of Review notices were received.

No Annexations were received.

No new Tax Objection Notices were received.

The Board reviewed a request for financial assistance for an EMS invoice. After some discussion, **a motion was made by Trustee Baish to declare the invoice as paid in full, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

Seeking Board consideration and a motion to declare the TSI Porta Count Plus as surplus for sale or disposal. After a brief discussion, **a motion was made by Trustee Paul to declare the TSI Porta Count Plus as surplus, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

Seeking Board consideration and a motion to declare old fire hose as surplus for the purpose of disposal due to failing the annual test. After a brief conversation, **a motion was made by Trustee Paul to declare the old fire hose as surplus, seconded by Trustee Lehmann, all in favor. Motion carried.**

Declare 29 SCBA Scott bottles as surplus for the purpose of disposal due to reaching their end of life use. **A motion was made by Trustee Shreve to declare 29 SCBA Scott bottles as surplus, seconded by Trustee Lehmann, all in favor. Motion carried.**

Chief's Report – It was reported that income from billing services was \$128,255.01 from Andres Medical. Billing income from USA Fire Recovery was \$1,405.62. All other reports have been distributed for review.

Chief Riddle stated the rough draft of the annual report is complete. He indicated the Board is welcome to write a letter to be included in the annual report if they wish.

Chief stated he will be having a meeting with Edward Hospital to update physical protocols.

He also stated the Administrative Office Manager and Training Chief's job descriptions are almost complete. He would like to review with DC Stratton, AC Reynolds and Attorney Tom Gilbert before proceeding.

Chief Riddle presented to the Board a breakdown of our EMS billing for their review.

Committee Reports – Administration – Trustee Barnes had no further report.

Vehicles – Trustee Paul stated the new ambulance has been lettered. We are waiting for the Illinois Department Public Health to inspect it before it can be put into service.

Land & Building – Trustee Baish stated things are moving along with the new pole building.

EMS – Trustee Lehmann had no further report.

Personnel – Trustee Shreve stated he has items for closed session.

Fire Commission Report – Nothing to report.

A motion was made by Trustee Barnes to adjourn to closed session at 6:25 p.m. to discuss workman's compensation, personnel issues, collective bargaining progress, potential sale and/or lease of real estate and pending or threatened litigation, seconded by Trustee Paul, all in favor.

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The regular meeting reconvened at 6:35 p.m. by motion from closed session. Trustee Barnes stated that during closed session, discussion was held with regard to personnel issues.

Trustee Baish made a motion to approve the proposed wage increases for non-union personnel and to correct Deputy Chief Stratton's original contract for 2018; retroactive January 1, 2018, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.

There being no further business, a motion was made by Trustee Shreve to adjourn the meeting at 6:36 p.m., seconded by Trustee Lehmann, all in favor.

Respectfully submitted,

James Lehmann, Trustee/Secretary

Mary Jo Fazio, Administrative Assistant