



PLAINFIELD FIRE PROTECTION DISTRICT

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BOARD OF FIRE TRUSTEES

Trustee William Barnes called the March 13, 2018 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135th Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Jim Lehmann - present; Trustee Doug Shreve – present; Trustee Bill Barnes – present; Trustee Bob Baish – present; Trustee Tom Paul – present.

Open Forum – Nothing from the audience.

Correspondence – Trustee Lehmann read thank you notes from a family thanking St. 1, Gold shift for taking care of their daughter who had a medical emergency while at school; WESCOM for thinking of them during their difficult time; and from Heather Blake thanking FF/PM Bryan Gallup for giving her child a tour at St. 2.

A motion was made by Trustee Shreve to approve the February 13, 2018 meeting minutes, seconded by Trustee Baish, all in favor. Motion carried.

Brad O’Sullivan, Governmental Accounting presented the Treasurer’s report to the Board via a PowerPoint presentation. **A motion was made by Trustee Lehmann to accept the February 2018 Treasurer’s report, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.

Old Business – No old business.

New Business – No Board of Review notices were received.

One Annexation was received. Attorney Tom Gilbert reviewed the annexation and stated there is no basis for an objection.

No new Tax Objection Notices were received.

The Board reviewed the proposal from Midwest Air Pro to modify the in place Nederman Vehicle Exhaust Extraction system. Chief Riddle informed the Board the system needs to be modified due to the new ambulance configuration. This would be for Stations 1, 3 and 4. The cost for each station is \$18,725.00. After some discussion, **a motion was made by Trustee Paul to modify the existing Nederman Vehicle Exhaust Extraction system in the amount of \$18,725.00 per station, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

Deputy Chief Stratton submitted a proposal not to exceed \$10,000.00 to the Board for a new forcible entry door prop that would be used at the Administrative training center. He stated the old prop is over 12 years old. After a brief discussion, **a motion was made by Trustee Lehmann to purchase the forcible entry door prop and not to exceed \$10,000.00, seconded by Trustee Paul, all in favor. Motion carried.**

Brad O'Sullivan, Governmental Accounting, explained to the Board what the Certificate of Achievement for Excellence in Financial Reporting was and how to obtain it. He stated an application would have to be filled out along with 10 years of financial information. He also stated there would be a \$500.00 annual membership fee but having the certificate shows the District has gone above and beyond for public transparency and disclosure. After a brief conversation, **a motion was made by Trustee Baish to proceed with obtaining the Financial Reporting Certificate, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

The Board reviewed the proposal from KaTom Restaurant Supply, for new ice machines to be purchased for each station. Chief Riddle stated this is part of the ongoing effort to reduce the exposure to cancer. He also stated the machines are susceptible to soot and debris since they are located in the bay. The total cost is \$7,099.96 for four machines. After a discussion, **a motion was made by Trustee Shreve to purchase four ice machines for a total of \$7,099.96, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann – yes. Motion carried.**

Declare three Panasonic Toughbooks as surplus. **A motion was made by Trustee Shreve to declare three outdated Panasonic Toughbooks as surplus, seconded by Trustee Paul, all in favor. Motion carried.**

Declare a non-working Dell Precision computer as surplus. **A motion was made by Trustee Lehmann to declare the Dell Precision computer as surplus, seconded by Trustee Shreve, all in favor. Motion carried.**

Appoint new Trustee to the Pension Board – Trustee Barnes requested closed session.

Chief's Report – It was reported that income from billing services was \$154,498.25 from Andres Medical. Billing income from USA Fire Recovery was \$5,329.76. All other reports have been distributed for review.

Committee Reports – Administration – Trustee Barnes had no further report.

Vehicles – Trustee Paul stated 1919 is out of service for approximately two weeks for repairs due to the ice storm incident.

Land & Building – Trustee Baish stated the ceiling has been installed and the insulation should be added on Thursday to the pole building.

EMS – Trustee Lehmann had no further report.

Personnel – Trustee Shreve had no further report.

Fire Commission Report – Nothing to report.

Administrative Assistant Report – Nothing to report.

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A motion was made by Trustee Barnes to adjourn to closed session at 6:24 p.m. to discuss workman's compensation, personnel issues, collective bargaining progress, potential sale and/or lease of real estate, pending or threatened litigation and Trustee appointment to the Pension Board, seconded by Trustee Shreve, all in favor.

The regular meeting reconvened at 6:58 p.m. by motion from closed session. Trustee Barnes stated that during closed session, discussion was held with regard to personnel issues and Trustee appointment to the Pension Board.

Trustee Barnes stated he is appointing Scott Moore to the open Trustee position on the Pension Board.

There being no further business, a motion was made by Trustee Shreve to adjourn the meeting at 6:59 p.m., seconded by Trustee Paul, all in favor.

Respectfully submitted,

James Lehmann, Trustee/Secretary

Mary Jo Fazio, Administrative Assistant