



PLAINFIELD FIRE PROTECTION DISTRICT

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BOARD OF FIRE TRUSTEES

Trustee William Barnes called the December 11, 2018 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135th Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Jim Lehmann - present; Trustee Doug Shreve – present; Trustee Bill Barnes – present; Trustee Bob Baish – present; Trustee Tom Paul - present.

Also in attendance were Chief Riddle; Deputy Chief Stratton; Assistant Chief Reynolds; Battalion Chief Bonomo; Battalion Chief Moore; Attorney Tom Gilbert, Ottosen Britz; James Howard, Governmental Accounting and Admin. Assistant Mary Jo Fazio

Open Forum – Nothing from the audience.

Correspondence – Trustee Lehmann read a thank you note from the Boy Scouts and Leaders of Troop 13 thanking everyone at the Administrative building for supporting them throughout the year and a note from a citizen complimenting FF/PM Bryan Gallup for doing a wonderful job with the CPR classes and training.

A motion was made by Trustee Lehmann to approve the November 13, 2018 meeting minutes and November 20, 2018 special meeting minutes, seconded by Trustee Shreve, all in favor. Motion carried.

James Howard, Governmental Accounting, presented the Treasurer's report to the Board. After the Board reviewed the Treasurer's report, **a motion was made by Trustee Baish to accept the November 2018 Treasurer's report, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

A motion was made by Trustee Shreve to pay the bills in the usual manner, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul - yes. Motion carried.

Old Business – Closed session was requested to discuss Deputy Chief Jon Stratton's employment agreement.

New Business – No Board of Review notices were received.

No Annexations were received.

No new Tax Objection Notices were received.

Attorney's Report – Tom Gilbert reported to the Board there is a new Bill in Legislation now in regard to part-time employees. If this Bill passes, it would have an impact on the District. He will be keeping track of this issue and report back when he has new information.

Approval of the 2018 year end transfer to the capital fund from the corporate and ambulance fund. James Howard stated the money transferred to the capital fund will be for fire station repairs and improvements and the purchase of emergency fleet and equipment. After a brief discussion, **a motion was made by Trustee Baish to transfer \$5.6M to the capital fund, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

Chief Riddle briefly reviewed the Intergovernmental Agreement for the Route 30 TIF between the Plainfield Fire Protection District and the Village of Plainfield. After some discussion, **a motion was made by Trustee Lehmann to enter the Intergovernmental Agreement between Plainfield FPD and the Village of Plainfield, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul - yes. Motion carried.**

Chief Riddle stated the Plainfield Historic Commercial District Fire & Safety System Grant program is a great opportunity to partner with the Village of Plainfield. The Board reviewed the Grant program and after a brief discussion, **a motion was made by Trustee Paul to approve the Plainfield Historic Commercial District Fire & Safety System Grant program, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

Deputy Chief Jon Stratton stated there is a car dealer in Pennsylvania that has a 2019 Ford Explorer for sale in the amount of \$29,091.34, for the Training Officer. **A motion was made by Trustee Shreve to purchase the 2019 Ford Explorer for \$29,091.34, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul - yes. Motion carried.**

Approval to purchase lighting package and storage cabinet for the new Training Officer's vehicle. DC Stratton stated Fleet Safety submitted a quote for the lighting and storage cabinet in the amount of \$11,630.11. After a short conversation, **a motion was made by Trustee Shreve to purchase the lighting package and storage cabinet from Fleet Safety as proposed. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul - yes. Motion carried.**

Seeking approval to surplus the 2015 GMC Yukon. Assistant Chief Reynolds reviewed the Kelly Blue Book Pricing for the Yukon with the Board. After some discussion, **a motion was made by Trustee Lehmann to declare the 2015 GMC Yukon as surplus, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul - yes. Motion carried.**

Deputy Chief Jon Stratton stated the bid package specifications are ready for the new pumper engine. He asked for permission from the Board to send out bid information for the engine. After lengthy discussion, **a motion was made by Trustee Paul to send out the bid specification package for the new pumper engine as prepared, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Lehmann – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul - yes. Motion carried.**

Deputy Chief Stratton presented to the Board three proposals for two new heating systems and a replacement unit (new pole building, small pole building and maintenance building). After much discussion, **a motion was made by Trustee Baish to contact Gene May Heating and Cooling with regard to bundling all three heating units together for a better price, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

Seeking a motion to renew a one year subscription and support for the Barracuda Email Security System in the amount of \$11,750.00. Chief Riddle stated this is an annual renewal in order to keep our email up to date and secure. **A motion was made by Trustee Shreve to renew the Barracuda Email Security System in the amount of \$11,750.00, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.**

Seeking Board approval for the 2019 Board meeting dates. **A motion was made by Trustee Lehmann to accept the 2019 Board meeting dates as presented, seconded by Trustee Shreve. All in favor.**

A motion to approve proposed wage increases for non-union personnel was tabled until next month.

Chief's Report – It was reported that income from billing services was \$129,704.13 from Andres Medical. Billing income from USA Fire Recovery was \$2,312.00. All other reports have been distributed for review.

Chief Riddle addressed the Board thanking them for their support throughout his tenure, reviewed a list of accomplishments to help better the Fire District and wished Chief Stratton the best as he takes on the responsibilities as Chief of the District.

Committee Reports – Nothing to report at this time.

A motion was made by Trustee Shreve to adjourn to closed session at 6:53 p.m. to discuss workman's compensation, personnel issues, collective bargaining progress, potential sale and/or lease of real estate or to establish a price for the sale of any property, pending or threatened litigation and for any other lawful purpose permitted by the Open Meeting Act, seconded by Trustee Baish, all in favor.

The regular meeting reconvened at 7:21 p.m. by motion from closed session. Trustee Barnes stated that during closed session, discussion was held with regard to personnel issues and to establish a price for the sale of property.

A motion was made by Trustee Shreve to enter into an employment contract with Chief Jon Stratton beginning January 1, 2019, seconded by Trustee Lehmann. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Lehmann - yes. Motion carried.

There being no further business, a motion was made by Trustee Barnes to adjourn the meeting at 7:22 p.m., seconded by Trustee Paul, all in favor.

Respectfully submitted,

James Lehmann, Secretary
Mary Jo Fazio, Administrative Assistant