



PLAINFIELD FIRE PROTECTION DISTRICT

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BOARD OF FIRE TRUSTEES

Trustee William Barnes called the March 10, 2020 meeting of the Board of Trustees of the Plainfield Fire Protection District to order at 6:00 p.m. with the Pledge of Allegiance at the District Headquarters located at 23748 W. 135th Street, Plainfield, IL in the Board of Trustees Meeting Room.

A roll call attendance was taken as follows: Trustee Ted Peszynski - present; Trustee Doug Shreve – present; Trustee Bill Barnes – present; Trustee Bob Baish – present; Trustee Tom Paul – present.

Also in attendance were Chief Jon Stratton; Deputy Chief Vito Bonomo; Assistant Chief Mark Reynolds; Attorney John Motylinski, Ottosen Britz; Brad O’Sullivan, Governmental Accounting and Admin. Assistant Mary Jo Fazio.

Open Forum – Nothing from the audience.

Correspondence – Trustee Paul read a thank you note from the People for the Ethical Treatment of Animals (PETA) for saving a dog that fell through the ice.

Chief Stratton informed the Board that Deputy Chief Bonomo received a letter from FM Global regarding a grant that he wrote for the purchase of iPads with accessories. They stated his grant stood out among hundreds that were received. We received the grant for \$2,747.00. Great job DC Bonomo.

Chief Stratton presented a plaque to President Bill Barnes for serving the Plainfield Fire Protection District for 65 years. Congratulations President Barnes.

President Bill Barnes asked who put together the Annual Report. Chief Stratton stated many people were involved. President Barnes, along with the other Trustees, stated the Annual Report looked great. Good job to all involved.

A motion was made by Trustee Baish to approve the February 11, 2020 meeting minutes, seconded by Trustee Shreve, all in favor. Motion carried.

A motion was made by Trustee Peszynski to approve the February 21, 2020 special meeting minutes, seconded by Trustee Baish, all in favor. Motion carried.

Brad O’Sullivan, Governmental Accounting, presented the Treasurer’s report to the Board. **A motion was made by Trustee Baish to accept the Treasurer’s report as presented, seconded by Trustee Shreve. Motion carried. A roll call vote was taken as follows: Trustee Peszynski – yes; Trustee Shreve – yes; Trustee Barnes– yes; Trustee Baish –yes; Trustee Paul - yes. Motion carried.**

A motion was made by Trustee Peszynski to pay the bills in the usual manner, seconded by Trustee Shreve. A roll call vote was taken as follows: Trustee Peszynski – yes; Trustee Shreve – yes; Trustee Barnes– yes; Trustee Baish –yes; Trustee Paul - yes. Motion carried.

Old Business – Nothing to report.

New Business – One Board of Review notice was received. Attorney John Motylinski advised the Board not to challenge it.

No Annexations were received.

No Tax Objections were received.

Attorney's Report – John stated there isn't too much in legislation concerning Firefighters right now.

Chief Stratton stated James Howard, Governmental Accounting, is requesting the Board's approval for Heartland Bank and Trust to become a banking institute for Plainfield Fire Protection District. After a brief conversation, **a motion was made by Trustee Shreve to approve Heartland Bank and Trust as a banking institute, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Peszynski - yes. Motion carried.**

Chief Stratton said James Howard would like approval to transfer \$2M to Heartland Bank and Trust from one of our existing institutes. **A motion was made by Trustee Shreve to transfer \$2M to Heartland Bank and Trust, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Peszynski - yes. Motion carried.**

Deputy Chief Bonomo informed the Board a quote was received from CDS Office Technologies for \$6,697.00 for the IT equipment that will be in the Battalion Chief's new car. This is a budgeted item. After a brief discussion, **a motion was made by Trustee Baish to purchase the IT equipment for the new car as presented in the proposal, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Peszynski - yes. Motion carried.**

Chief Stratton stated that through the ComEd Energy Efficiency Program, interior and exterior lights at all stations, the maintenance building, and Headquarters will be replaced with LED lights. The estimated savings in five years will be \$209,193.72. After some discussion, **a motion was made by Trustee Paul to update all lighting as presented, seconded by Trustee Peszynski. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Peszynski - yes. Motion carried.**

Seeking Board approval to adopt Resolution No. 2020-0310 – A Resolution amending the Local Government Travel Expense Control Act Policy for the Plainfield Fire Protection District. Attorney John Motylinski explained the updated resolution to the Board. **A motion was made by Trustee Shreve to adopt Resolution No. 2020-0310 as presented, seconded by Trustee Baish. A roll call vote was taken as follows: Trustee Peszynski – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

Chief Stratton highlighted the changes that were made to the Policy Manual. Attorney John Motylinski explained some of the legal policies that changed as well. Chief Stratton thanked Deputy Chief Bonomo and Assistant Chief Reynolds for all the work they put into completing the updated manual. After some discussion, **a motion was made by Trustee Baish to adopt the updated Policy Manual as presented, seconded by Trustee Paul. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Peszynski - yes. Motion carried.**

Surplus (FP3) 2008 Ford Escape. Chief Stratton mentioned when FP3 is declared surplus, it could potentially be used as a trade-in. **A motion was made by Trustee Shreve to surplus (FP3) 2008 Ford Escape with the intent to trade it in, seconded by Trustee Peszynski. A roll call vote was taken as follows: Trustee Peszynski – yes; Trustee Shreve – yes; Trustee Barnes – yes; Trustee Baish – yes; Trustee Paul – yes. Motion carried.**

Seeking Board consideration to purchase a 2020 Ford Escape for Fire Prevention. Chief Stratton stated an additional vehicle is needed for Fire Prevention due to the increase of part-time personnel working in it. His recommendation is a 2020 Ford Escape. **A motion was made by Trustee Paul to purchase a 2020 Ford Escape for Fire Prevention and to use the old 2008 (surplus) Ford Escape along with the vehicle lifts (surplus) as a trade in to reduce the purchase price of the new vehicle. A roll call vote was taken as follows: Trustee Paul – yes; Trustee Baish – yes; Trustee Barnes – yes; Trustee Shreve – yes; Trustee Peszynski - yes. Motion carried.**

Chief's Report – It was reported that income from billing services was \$126,144.90 from Andres Medical. Billing income from USA Fire Recovery was \$8,964.00. All other reports have been distributed for review.

Chief Stratton stated 1911 could be sold. The potential buyers are having a meeting regarding the engine this evening.

Chief informed the Board they are having regular update meetings with Plainfield Police and the Village concerning the Coronavirus. EMS Coordinator Cheryl Hansen has been putting together informational packets for the crews.

Chief Stratton brought up future staffing options to the Board.

Committee Reports – Administrative Assistant Mary Jo Fazio informed the Board that there is now a section for Correspondence on our website under the Information tab.

There being no further business or a need for closed session, a motion was made by Trustee Baish to adjourn the meeting at 6:46 p.m., seconded by Trustee Shreve, all in favor. Motion carried.

The next regular meeting will be Tuesday, April 12, 2020, at 6:00 p.m.

Respectfully submitted,

Tom Paul, Secretary

Mary Jo Fazio, Administrative Assistant